

# Amendment 02

## FY 2008 – 2009

# Annual Action Plan



For the  
**City of Suffolk, Virginia**

**Community Development Block Grant Recovery Funds (CDBG-R)**  
*In association to the*  
**American Recovery and Reinvestment Act of 2009**

Submitted: June 1, 2009  
Revised: July 1, 2009  
Approved: July 23, 2009

June 1, 2009

Mr. Ronnie Legette, Director  
Community Planning and Development  
U.S. Department of Housing and Urban Development  
600 E. Broad Street, 3<sup>rd</sup> Floor  
Richmond, VA 23219

RE: Substantial Amendment Number 02 of the FY 2008-2009 Annual Action Plan; City of Suffolk, Virginia; Community Development Block Grant Recovery Funds in Association with the American Recovery and Reinvestment Act of 2009 (Revised: July 1, 2009)

Dear Mr. Legette;

In accordance with Federal Regulation 24 CFR 91.105 this letter will serve as notification of the City of Suffolk's intent to amend its 2008-2009 Annual Action Plan by the following action. This amendment is needed in order for HUD to distribute to the City of Suffolk \$150,017 in CDBG-R funds allocated to the City through the American Recovery and Reinvestment Act of 2009. Also, in association to this substantial amendment, please find attached completed *Form SF-424, Application for Federal Assistance* and other required certifications. Your timely and favorable consideration of this amendment is requested.

**INTRODUCTION (Ensuring Responsible Spending of Recovery Act Funds):**

With the adoption and authorization of the American Recovery and Reinvestment Act of 2009 (ARRA) and associated HUD regulations, the City of Suffolk, Virginia has been targeted to receive an entitlement allocation of \$150,017 in Community Development Block Grant Recovery (CDBG-R) funds. The goals of the ARRA are focused on addressing critical employment and economic development needs by stimulating the economy through measures such as the creation and retention of jobs, modernization of the nation's infrastructure, improve energy efficiency, and the expansion of educational opportunities and access to health care. With the exception of a few specified activities such as golf courses,

swimming pools and aquariums, the ARRA and associated CDBG-R program regulations makes available the utilization of CDBG-R funds for the full range of qualifying CDBG activities benefiting the lives of low and moderate income persons and families, particularly those persons most adversely impacted and threatened by the housing crises and economic recession.

Accordingly the City of Suffolk will utilize CDBG-R funding to conduct a myriad of activities related to the protection and enhancement of the lives of low and moderate income persons and families. Activities targeted for support include:

- ✓ The construction of public facilities and improvements that will enhance the lives of low and moderate income persons and families;
- ✓ The provision of stable and safe emergency shelter and housing for individuals, families and children that have become homeless due to some significant change in circumstance;
- ✓ Efforts to stabilize residential neighborhoods hardest hit by the housing crises and economic recession;
- ✓ The provision of high quality health care that will protect and enhance the lives of low, very low and very very low income individuals and families; and
- ✓ The preservation and creation jobs contributing to the economic recovery.

**SECTION A. SUMMARY OF PROPOSED ACTIVITIES (Spreadsheet for Reporting CDBG-R Activities):**

In summary, the amendment will appropriate \$150,017 in CDBG-R funds in support of various specified program activities, including:

- Raleigh Avenue Closed Drainage Improvements (\$50,000);
- Genieve Shelter Operations (\$5,000);
- ForKids Suffolk House Shelter Operations (\$5,000);
- American Red Cross (Suffolk Chapter) (\$10,000);
- Suffolk Neighborhood Stabilization Program (\$50,000); and
- Western Tidewater Free Clinic (\$30,017).

As directed by HUD on June 1, 2009 a MS Excel digital file copy of the CDBG-R Activity Data Spreadsheet was forwarded to HUD Headquarters at [CDBG-R@hud.gov](mailto:CDBG-R@hud.gov) .

Subsequently, based on review comments provided by HUD, minor modifications were made to the CDBG-R Activity Data Spreadsheet. Specifically these changes pertained to: 1) deleting the proposed use of \$50,000 in CDBG-R funds in support of the East Suffolk Community Center Playground and replacing it the above noted Raleigh Avenue Closed Drainage Improvements project; and 2) correcting and clarifying the broad national objectives and eligibility citations for

the above noted program activities. On July 1, 2009 the revised CDBG-R Activity Data Spreadsheet was forwarded to HUD. Please see the CDBG-R Activity Data Spreadsheet (attached) for a more detailed summary of proposed activities and related support.

**SECTION B. SPECIFIC MODIFICATIONS AND AMENDMENTS (CDBG-R Information by Activity):**

**Amendment # 1 Program Year 2008-2009 CDBG-R Funds:**

**Activity Name**

Raleigh Avenue Closed Drainage Improvements

**Activity Narrative**

The 2008-2009 Annual Action Plan Amendment for the City of Suffolk proposes to allocate \$50,000 in CDBG-R funds in support of this activity for the construction of closed drainage and curb and gutter improvements. Road widening will be included as necessary to provide for uniform payment width. Improvements will extend along Raleigh Avenue from Laurel Lane to the terminus.

This activity achieves the goals of the ARRA program as it principally pertains to the construction of public facilities and improvements that will provide area wide benefits, enhancing the lives of low and moderate income persons and families living in the South Suffolk neighborhood.

The improvements will extend along Raleigh Drive from Laurel Lane to the terminus. As noted above the project is located in the low to moderate income neighborhood of South Suffolk which in turn is located in the 2000 decennial Census Tract 065400, Block Group 2.

**Jobs Created**

Funding in support of the Raleigh Avenue Closed Drainage Improvements project will assist in the retention and creation of approximately two (2) jobs.

**Responsible Organization Contact Information**

Sherry Earley, P.E., Engineering Manager  
Department of Public Works  
Engineering Division  
157 N. Main Street  
Suffolk, Virginia 23434  
Phone: (757) 514-7703  
Fax (757) 934-2491  
E-mail: [searley@city.suffolk.va.us](mailto:searley@city.suffolk.va.us)

**Amendment # 2 Program Year 2008-2009 CDBG-R Funds:**

**Activity Name:**

The Genieve Shelter

**Activity Narrative:**

The 2008-2009 Annual Action Plan Amendment for the City of Suffolk proposes to allocate \$5,000 in CDBG-R funds in support for this activity to provide emergency services and shelter to women and children who become homelessness as a result of domestic violence. The proposed support of the Genieve Shelter achieves the goals of the ARRA program by providing vital assistance to those persons most impacted and threatened by the recession. The Shelter is helping the City's homeless and low-income persons with their housing needs with a goal of decreasing the number of homeless and unemployed persons to benefit the community as a whole.

The Genieve Shelter operates a domestic violence emergency shelter in the City of Suffolk. The Genieve Shelter currently has eight (8) full time staff that provided crisis and support services to five hundred seventy-eight (578) individuals during FY 2008. Of that number thirty-eight (38) households were provided emergency shelter.

Funding for the Genieve Shelter will provide vital assistance to those persons most impacted and threatened by the recession. The specified funding assistance will help in the preservation and creation of jobs, promote economic recovery and minimize or avoid reductions in essential services.

**Jobs Created:**

The Genieve Shelter currently has eight (8) full time employees. The proposed funding will assist in the retention of these jobs.

**Responsible Organization Contact Information:**

Val Livingston, Executive Director  
The Genieve Shelter  
P. O. Box 1585  
Suffolk, VA 23439  
Phone (757) 925-4365  
Fax: (757) 925-2053  
E-mail: [vallivingston@earthlink.net](mailto:vallivingston@earthlink.net)

**Amendment # 3 Program Year 2008-2009 CDBG-R Funds:**

**Activity Name:**

ForKids Suffolk House

**Activity Narrative:**

The 2008-2009 Annual Action Plan Amendment for the City of Suffolk proposes to allocate \$5,000 in CDBG-R funds in support for this activity to provide emergency shelter to homeless women and children. The proposed support of the ForKids Suffolk House achieves the goals of the ARRA program by providing vital assistance to those persons most impacted and threatened by the recession. The Suffolk House serves families that have become homeless as a result of current economic crisis by providing temporary and long term housing solutions for low-to-moderate income individuals.

Over the past twenty years, ForKids has helped more than twelve hundred (1,200) families and twenty-seven hundred (2,700) children break the cycle of homelessness. Approximately one hundred and two adults (102) and one hundred thirty (130) children from Suffolk received services at ForKids Suffolk House in 2008.

Funding ForKids Suffolk House will assist these at risk families, particularly during an economic crisis. The ForKids Suffolk House allows families to reside in the shelter temporarily for a period of up to four (4) months. The ForKids Suffolk House also provides more long term transitional housing where families can stay up to two (2) years. The ForKids Suffolk House also offers permanent supportive housing for families with chronic disabilities.

ForKids Suffolk House provides shelter and services essential for long term stabilization for families that are homeless. With the increase in foreclosures the provision of shelter has never been more essential for the community.

Funding for the ForKids Suffolk House Shelter will provide vital assistance to those persons most impacted and threatened by the recession. The proposed funding will preserve jobs, promote economic recovery and minimize or avoid reductions in essential services.

**Jobs Created:**

ForKids Suffolk House currently has twelve (12) full time employees. The proposed funding will assist in retention of these jobs and create one (1) part time equivalent job.

**Responsible Organization Contact Information:**

Thaler McCormick, Executive Director  
ForKids  
4200 Colley Avenue  
P. O. Box 6044  
Norfolk, VA 23508  
Phone: (757) 622-6400  
Fax: (757) 622-3837  
E-mail: [tmccormic@homeforkids.org](mailto:tmccormic@homeforkids.org)

**Amendment # 4 Program Year 2008-2009 CDBG-R Funds:**

**Activity Name:**

Suffolk Chapter of the American Red Cross

**Activity Narrative:**

The 2008-2009 Annual Action Plan Amendment for the City of Suffolk proposes to allocate \$10,000 in CDBG-R funds in support for this activity to provide emergency shelter to help persons made homeless by fires and other disasters. The proposed support of the Suffolk Chapter of the American Red Cross achieves the goals of the ARRA program by providing vital assistance to those persons most impacted and threatened by the recession. Victims are served with the basic needs of shelter, food and clothing. This activity will provide much more in local economic recovery by continuing to support local jobs.

The American Red Cross does not receive any federal or state funding. Revenue is generated through direct donations, individual donors, grants and fund raising events.

In 2008 the Suffolk Chapter of the American Red Cross provided disaster assistance to fifty-five (55) families, one hundred sixty-seven (167) Suffolk

residents including food, lodging, clothing and other basic needs to resume normal living.

The Suffolk Chapter of the American Red Cross patronage of the local merchants supports job retention by continuing to infuse the local economy with the funds provided through their disaster assistance programs.

Funding for the Suffolk Chapter of the American Red Cross will provide vital assistance to those persons most impacted and threatened by the recession. The proposed funding for the Suffolk Chapter of the American Red Cross will preserve and create jobs, promote economic recovery and minimize or avoid reductions in essential services.

**Jobs Created:**

The Suffolk Chapter of the American Cross currently has four (4) full time employees. The proposed funding of this project will assist in retention of these jobs.

**Responsible Agency Contact Information:**

Ashley O. Greene, Development Director  
Suffolk Chapter of the American Red Cross  
157 N. Main Street, Suite C  
Suffolk, VA 23434  
Phone: (757) 539-6645  
Fax: (757) 539-0581  
E-mail: [dev@suffolkarc.com](mailto:dev@suffolkarc.com)

**Amendment # 5 Program Year 2008-2009 CDBG-R Funds:**

**Activity Name**

City of Suffolk Neighborhood Stabilization Program

**Activity Narrative:**

The 2008-2009 Annual Action Plan Amendment for the City of Suffolk proposes to allocate \$50,000 in CDBG-R funds in support for this activity to provide affordable housing units for low and moderate income persons and households. The proposed support of the Neighborhood Stabilization Program achieves the goals of the ARRA program by providing vital assistance to those persons most impacted and threatened by the recession, the creation and preservation of jobs, and improve and promote energy efficiency. This program will serve persons in low-to-moderate income areas by providing funds to purchase and rehabilitate

existing housing inventories in residential neighborhoods most adversely impacted by the housing crises and economic recession in order to stabilize the neighborhood and stimulate economic recovery. In addition, numerous jobs will be created as a result of the funding of this project.

The City of Suffolk has applied for a grant in the amount of \$1,121,444 from the Virginia Department of Housing and Community Development. It is anticipated that a favorable response will be forthcoming for the approval of the requested amount for the Neighborhood Stabilization Program.

The City of Suffolk has an extensive history managing CDBG funding and community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services to the benefit of low and moderate income persons.

Funding in support of the Neighborhood Stabilization Program will provide vital assistance to those persons most impacted and threatened by the recession while concurrently helping to stabilize residential neighborhoods hardest hit by the housing crises and economic recession. The proposed funding for support of the Neighborhood Stabilization Program will preserve and create jobs and improve and promote energy efficiency, and provide investment needed to increase economic activity.

**Jobs Created:**

Funding for the City of Suffolk Neighborhood Stabilization Program will create approximately twelve (12) construction jobs. Also, approximately eight (8) jobs will be created or retained in support of this worthy project.

**Responsible Agency Contact Information:**

Robert P. Goumas, Comprehensive Planning Manager  
City of Suffolk, Virginia  
Department of Planning and Community Development  
441 Market Street  
Suffolk, VA 23434  
Phone: (757) 514-4060  
Fax: (757) 539-7693  
E-mail: [bgoumas@city.suffolk.va.us](mailto:bgoumas@city.suffolk.va.us)

**Amendment # 6 Program Year 2008-2009 CDBG-R Funds:**

**Activity Name:**

The Western Tidewater Free Clinic

**Activity Narrative:**

The 2008-2009 Annual Action Plan Amendment for the City of Suffolk proposes to allocate \$30,017 in support for this activity to provide high-quality health care to very and very - very low-to-moderate income persons. The proposed support of the Western Tidewater Free Clinic will help meet the development and construction cost associated with serving the targeted population and achieves the goals of the ARRA program by providing vital assistance to those persons most impacted and threatened by the recession. The client population that is served will benefit by assisting those most affected by the recession. In addition the funding of this activity would assist in retention of jobs.

The Western Tidewater Free Clinic serves individuals with no medical insurance who live at or below 200% of the federal poverty level. The Clinic is a non-profit, community based organization and ongoing support from the community is critical to sustain high-quality health care for the citizens of the City of Suffolk.

Currently the Western Tidewater Free Clinic has a staff of 9.5 equivalents relative to employment. There are approximately one hundred and twenty volunteers, both medical and administrative that work at the clinic.

Funding for the Western Tidewater Free Clinic will provide vital assistance to those persons most impacted and threatened by the recession. The funding for the Western Tidewater Free Clinic will assist to meet the development and construction costs associated with serving a growing unmet need for access to healthcare. In addition, health care services provided by the clinic will assist those most impacted by the recession.

**Jobs Created:**

Funding for the Western Tidewater Free Clinic will assist in the creation and retention of approximately eighteen (18) construction jobs. The Western Tidewater Free Clinic currently has nine (9) full time employees. Funding of the project will assist in retention of these jobs.

### **Responsible Agency Contact Information:**

M. Caroline Martin, Executive Director  
The Western Tidewater Free Clinic  
3300 Godwin Boulevard  
Suffolk, VA 23434  
Phone: (757) 923-1060  
Fax: (757) 923-1068  
E-mail: [cmartin@wtfreeclinic.org](mailto:cmartin@wtfreeclinic.org)

### **SECTION C. PUBLIC COMMENTS:**

#### **Public Notice:**

In accordance with federal regulations the cited amendment(s) were made available for public review and comment for at least seven days. Specifically as required a formal 7-day public comment period was established beginning May 25, 2009 and ending May 31, 2009. An ad announcing the City of Suffolk's intent to amend the FY 2008 – 2009 Annual Action Plan and the cited 7-day public comment period was published in a newspaper of general circulation (Suffolk New Herald) on May 24, 2009. Also, on May 22, 2009 this ad was posted on the City of Suffolk's public access cable TV channel and a link was posted on the City's web page dedicated for public announcements and press releases at <http://www.suffolk.va.us/pressrel.html>. The web address for the cited ad is [http://www.suffolk.va.us/CDBG-R\\_PubNotice.pdf](http://www.suffolk.va.us/CDBG-R_PubNotice.pdf). A copy of the published ad is attached.

In addition, and as required, beginning May 22, 2009 the proposed amendment was published and made available for public review and comment at the City's two principal libraries, the Department of Planning and Community Development and by posting a link on the City of Suffolk's web page dedicated to matters pertaining to the ARRA at <http://www.suffolk.va.us/stimulus.htm>. The web address for the amended FY 2008 – 2009 Annual Action Plan is <http://www.suffolk.va.us/CDBG-R.pdf>.

For the convenience of the public a dedicated e-mail address was established for receiving written comments at [ARRA.CDBG-R@city.suffolk.va.us](mailto:ARRA.CDBG-R@city.suffolk.va.us). Written comments were also accepted in person and via delivery by the U.S. Postal Service.

### **Public Comments:**

The following is a summary of the public comments received:

- Val Livingston, Executive Director, Genieve Shelter for Victims of Domestic Violence provided written comments in opposition of the proposed distribution of the CDBG-R funds as specified in the amendment. Noting the fiscal challenges and increased demand for services Ms. Livingston requested an increase in funding for the Genieve Shelter from \$5,000 to \$50,000 in support of the physical expansion of the Genieve Shelter.
- T. Floyd Irby, Jr., President, Board of Directors, Genieve Shelter for Victims of Domestic Violence provided written comments in opposition of the proposed distribution of the CDBG-R funds as specified in the amendment. Noting the belief that a “more equitable allocation” for agencies that provide services to the persons having the most immediate need, Rev. Irby requested an increase in funding for the Genieve Shelter from \$5,000 to \$50,000 in support of the physical expansion of the Genieve Shelter.

### **Other Public Considerations:**

Prior to finalizing this amendment to the FY 2008 – 2009 Annual Action Plan the matter pertaining to the deletion of the East Suffolk Community Center Playground as a proposed activity and replacing it with the Raleigh Avenue Closed Drainage Improvements project was considered and endorsed by the Suffolk City Council in open session on July 1, 2009.

### **SECTION D. CERTIFICATIONS:**

Signed and dated copies of the required certifications are attached.

### **OTHER ATTACHMENTS:**

#### **CDBG-R Substantial Amendment Grantee Checklist:**

A completed copy of the Substantial Amendment Grantee Checklist is attached.

#### **Application for Federal Assistance (SF-424):**

A signed and dated Application for Federal Assistance (SF-424) is attached.

**CDBG-R PROGRAM CONTACT INFORMATION:**

**Jurisdiction:**

City of Suffolk, Virginia

**Web (Internet) Address(s):**

<http://www.suffolk.va.us/index.html>  
<http://www.suffolk.va.us/stimulus.html>  
<http://www.suffolk.va.us/CDBG-R.pdf>

**CDBG-R Contact Person(s):**

Selena Cuffee-Glenn, City Manager  
441 Market Street  
Suffolk, VA 23434  
Phone: (757) 514-4001  
Fax: (757) 539-2621  
E-Mail: [SCGleen@city.suffolk.va.us](mailto:SCGleen@city.suffolk.va.us)

Scott Mills, AICP, Director  
Department of Planning and  
Community Development  
441 Market Street  
Suffolk, VA 23434  
Phone: (757) 514-4060  
Fax: (757) 539-7693  
E-Mail: [smills@city.suffolk.va.us](mailto:smills@city.suffolk.va.us)

Robert Goumas, AICP,  
Comprehensive Planning Manager  
Department of Planning and  
Community Development  
441 Market Street  
Suffolk, VA 23434  
Phone (757) 514-4060  
Fax: (757) 539-7693  
E-Mail: [bgoumas@city.suffolk.va.us](mailto:bgoumas@city.suffolk.va.us)

Lynn Bartlett, Community  
Development Coordinator  
Department of Planning and  
Community Development  
441 Market Street  
Suffolk, VA 23434  
Phone (757) 514-4060  
Fax: (757) 539-7693  
E-Mail: [lbartlett@city.suffolk.va.us](mailto:lbartlett@city.suffolk.va.us)

**CONCLUSION**

As you consider the City of Suffolk's amendment to the *2008-2009 Annual Action Plan*, I am confident that you will conclude that our continued partnership and shared objectives are worthy and desirable, and that the City's proposed utilization of CDBG-R funds achieves the goals of the ARRA program by providing vital assistance to those persons most impacted and threatened by the recession, and concurrently will maximize job creation and retention, improve and promote energy efficiency and provide vital economic stimulus and benefit.

In advance, thank you for your continued assistance and consideration of this important matter. I look forward to your favorable response. In the meantime, should you need additional information relating to this matter please telephone me at (757) 514-4001. As noted above others on my staff that may be of

assistance to you are: Scott Mills, Director of Planning and Community Development, Bob Goumas, Manager of Comprehensive Planning and Lynn Bartlett, Community Development Coordinator.

Sincerely,

Selena Cuffee-Glenn  
City Manager

Attachments:

- CDBG-R Activity Data Spreadsheet
- Public Notice
- Application for Federal Assistance (SF-424)
- Certifications
- Substantial Amendment Grantee Checklist

cc: Leroy Brown, Community Planning and Development Program Manager  
Barry Brown, Community Planning and Development Program  
Representative  
Scott Mills, AICP, Director of Planning and Community Development  
Robert Goumas, AICP, Manager of Comprehensive Planning  
Lynn Bartlett, Community Development Coordinator

## ATTACHMENTS:

- CDBG-R Activity Data Spreadsheet
- Public Notice
- Application for Federal Assistance (SF-424)
- Certifications
- Substantial Amendment Grantee Checklist

CDBG-R  
Activity Data Spreadsheet

Jurisdiction/Grantee Name: <b>City of Suffolk, Virginia</b>		CDBG-R Formula Grant Amount: <b>\$150,017</b>				Date: <b>June 1, 2009</b> (Revised: <b>June 15, 2009</b> and <b>July 1, 2009</b> )	
<b>Activity Name</b>	<b>Activity Description</b>	<b>Eligibility (Regulatory or HCDA Citation)</b>	<b>National Objective Citation</b>	<b>CDBG-R Project Budget (\$)</b>	<b>Additional Recovery Funds (\$)</b>	<b>Other Leveraged Funding (\$)</b>	<b>Total Activity Budget</b>
Raleigh Avenue Closed Drainage Improvements	Provide funding for the construction of closed drainage and curb and gutter improvements and road widening as necessary providing area wide benefits to the low to moderate income South Suffolk neighborhood.	570.201 (c)	570.208 (a) (1)	\$50,000	\$0	\$0	\$50,000
Genieve Shelter	Shelter operational support to provide stable and safe emergency services and shelter to woman and children made homeless as a result of domestic violence.	570.201 (e)	570.208 (a) (2)	\$5,000	\$0	\$0	\$5,000
ForKids Suffolk House Shelter	Shelter operational support to provide safe and stable emergency, short-term and long-term services and shelter to families made homeless.	570.201 (e)	570.208 (a) (2)	\$5,000	\$0	\$0	\$5,000
American Red Cross (Suffolk Chapter)	Provide safe and stable temporary shelter and services to support persons made homelessness as a result of fire or other disaster.	570.201 (e)	570.208 (a) (2)	\$10,000	\$0	\$0	\$10,000
Suffolk Neighborhood Stabilization Program	Provide funding for purchase and rehabilitation of foreclosed housing in order to stabilize neighborhood housing inventories, improve energy conservation and efficiency, and provide affordable housing to first time homebuyers in a low-to-moderate income area.	570.202 (b) (1)	570.208 (a) (3)	\$50,000	\$0	\$0	\$50,000
Western Tidewater Free Clinic	Provide funding for the rehabilitation of the property purchased by the Western Tidewater Free Clinic. The Clinic provides free health care for individuals that do not have medical insurance and who currently live at or below 200% of the federal poverty level.	570.201 (c)	570.208 (a) (2)	\$30,017	\$0	\$0	\$30,017
<b>Total</b>				<b>\$150,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,017</b>

**Public Notice**  
**Amendment to 2008-2009 Community Development Block Grant and HOME**  
**Annual Action Plan**  
**American Recovery and Reinvestment Act**

Notice is hereby given to the general public of the intent of the City of Suffolk to amend the 2008 – 2009 Annual Action Plan. As a recipient of CDBG and HOME funding from the U.S. Department of Housing and Urban Development (HUD) the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan generally describes how the City will utilize and distribute funds between eligible activities during the program year.

This amendment is needed in order for HUD to distribute to the City of Suffolk \$150,017 in CDBG-R funds allocated to the City through the American Recovery and Reinvestment Act of 2009.

In summary the amendment will provide an additional \$150,017 in support of various program activities that primarily benefit low and moderate income persons and families. Specific funding support is proposed as follows: \$10,000 in Shelter Operational Support (\$5,000 respectively in support of the Genieve and ForKids shelters), \$10,000 in American Red Cross Fire and Disaster Victim Support, \$30,017 in support of the Western Tidewater Free Clinic, \$50,000 in support of the East Suffolk Community Center, and \$50,000 in support of the Suffolk Neighborhood Stabilization Program.

In accordance with federal regulations the cited amendment will be available for public review and comment from Monday, May 25, 2009 through Sunday, May 31, 2009. The amendment may be viewed online at <http://www.suffolk.va.us/CDBG-R.pdf> or by visiting one of the following locations during regular operating hours:

- Department of Planning and Community Development, (441 Market Street, Suffolk, VA 23434);
- Morgan Memorial Library (443 W. Washington Street, Suffolk, VA 23434); and the
- North Suffolk Library (2000 Bennett's Creek Road, Suffolk, VA 23432).

Comments may be submitted in writing by e-mail to [ARRA.CDBG-R@city.suffolk.va.us](mailto:ARRA.CDBG-R@city.suffolk.va.us) or by writing to Lynn B. Bartlett, Community Development Coordinator, Department of Planning and Community Development, 441 Market Street, P.O. Box 1858, Suffolk, VA 23439.

For more information, please telephone the Department of Planning and Community Development at (757) 514-4060.

**SUFFOLK NEWS-HERALD**  
**P.O. 1220**  
**SUFFOLK, VA. 23439**  
**757-539-3437, EXT. 620**

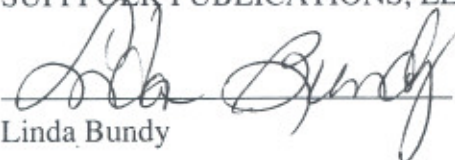
To: City of Suffolk  
Planning Dept.  
P.O. 1858  
Suffolk, Va. 23439

Re: 2008-2009 CDBG

This is to certify that the attached legal notice was published in the Suffolk News Herald  
on the following dates:

May 24, 2009

SUFFFOLK PUBLICATIONS, LLC.



Linda Bundy

Classified Advisor

res are fully or demoly the owner before the id date. All curred as a if the demoli removal of property(ies) es added to es assessed : the proper constitute a on the propn d shall be d in the manner as re collected. ther informa- tion, the De- nt of Plan- y Communi- Development, y Mainte- nance En- forcement, 50. 555: Whaleyville

**ARCEL:**

RS: M. Riddick, Branch

**MENTS:**

Bennett by Mainte- nance and Com- Develop-

arket Street Virginia

14-4150

E IS hereby that a public ; as provid- Section 15.2- if the Code of a, will be held he Suffolk of Zoning Ap- on Tuesday, 9, 2009 at p.m., or as thereafter as after may be in the City il Chambers, larket Street, . Virginia, for pose of cong the follow- ts:

1-2009 - The ant, Faith of rance Church ollic) is re- ng a variance re Unified De- nt Ord- ination 31-407(c) sional Stand- Table 407-1, juce the re- side yard ks from 10 > 7.5 feet and to accommo- onstruction of dition to the if the church. property is led as Tax and Parcel 19(A)\*42, 239 lay Street, k, Virginia, k voting bor- oning classi- n RM, Resi- il Medium ty.

22-2009 - The ant, William ison on behalf property own-

er Judith Eure, is- requesting a var- iance from the Uni- fied Development Ordinance (UDO) Article 4, Section 31-407(c) Dimensional Standards, Table 407-1, to re- duce the required front yard setback from 45 feet to 32 feet and to reduce the required rear yard setback from 30 feet to 14 feet to accommodate con- struction of an addi- tion to the north side of the dwelling. The property is identified as Tax Map and Parcel 18\*7, 4325 Godwin Blvd., Suffolk, Virginia, Chuckatuck voting borough, zoning classification RR, Rural Residential.

Copies of the afore- mentioned are available for inspection during regular municipal hours in the Department of Planning and Community Development, 441 Market Street, Suffolk, Virginia. Any interested person may appear in person or by representative to express their views on the above stated requests. Any interested party whose participation in this meeting would require reasonable handicapped accommodations should contact Yulanda Manning at (757) 514-4151 at least six days in advance of the meeting date.

PATRICIA N. SOUTHARD, CZA ZONING ADMINISTRATOR PLANNING AND COMMUNITY DEVELOPMENT

**LEGFAL NOTIFICATION NOTICE OF DEMOLITION**

Persuant to Section 14-38. of the Code of the City of Suffolk, Virginia, Notice is hereby given that any and all structures located on the property(ies) listed below shall be demolished by the undersigned as a threat to public health, safety and welfare. Such demolition shall commence thirty (30) days from the last publication of this Notice, June 30, 2009, unless the structures are fully repaired or demolished by the owner

on or before the aforesaid date. All cost incurred as a result of the demolition and removal of said property (ies) shall be added to the taxes assessed against the property, shall constitute a lien against the property, and shall be collected in the same manner as taxes are collected. For further information, contact the Department of Planning and Community Development, Property Maintenance Enforcement, 514-4150.

ADDRESS: 809 Spruce St. MAP/Parcel:

35H(4)F1 OWNERS: HSBC Bank USA, National Assoc. as trustee for Nomura Home Equity Loan, Inc. Liens/Judgements:

Donald Bennett Property Maintenance Official Planning and Community Development 441 Market Street Suffolk, Virginia 23434 (757)514-4150

**PUBLIC NOTICE Amendment to 2008-2009 Community Development Block Grant and HOME Annual Action Plan American Recovery and Reinvestment Act**

Notice is hereby given to the general public of the intent of the City of Suffolk to amend the 2008 - 2009 Annual Action Plan. As a recipient of CDBG and HOME funding from the U.S. Department of Housing and Urban Development (HUD) the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan generally describes how the City will utilize and distribute funds between eligible activities during the program year. This amendment is needed in order for HUD to distribute to the City of Suffolk \$150,017 in CDBG-R funds allocated to the City through the

**American Recovery and Reinvestment Act of 2009**

In summary the amendment will provide an additional \$150,017 in support of various program activities that primarily benefit low and moderate income persons and families. Specific funding support is proposed as follows: \$10,000 in Shelter Operational Support (\$5,000 respectively in support of the Genieve and ForKids shelters), \$10,000 in American Red Cross Fire and Disaster Victim Support, \$30,017 in support of the Western Tidewater Free Clinic, \$50,000 in support of the East Suffolk Community Center, and \$50,000 in support of the Suffolk Neighborhood Stabilization Program. In accordance with federal regulations the cited amendment will be available for public review and comment from Monday, May 25, 2009 through Sunday, May 31, 2009. The amendment may be viewed online at [www.suffolk.va.us/submitus/CDBG-R](http://www.suffolk.va.us/submitus/CDBG-R) or

by visiting one of the following locations during regular operating hours:

\*Department of Planning and Community Development, (441 Market Street, Suffolk, VA 23434);

\*Morgan Memorial Library (443 W. Washington Street, Suffolk, VA 23434); and the

\*North Suffolk Library (2000 Bennett's Creek Road, Suffolk, VA 23432).

Comments may be submitted in writing by e-mail to [ARRA.CDBG-R@city.suffolk.va.us](mailto:ARRA.CDBG-R@city.suffolk.va.us)

or by writing to Lynn B. Bartlett, Community Development Coordinator, Department of Planning and Community Development, 441 Market Street, P.O. Box 1858, Suffolk, VA 23439. For more information, please telephone the Department of Planning and Community Development at (757) 514-4080.

**Smile**

**It's the best doggone contest your dog could ever win!**

That's right! We want your pet pictures. So cameras out and shoot the cutest, funniest, most pet photos and there's a prize in it for you and your pooch! The winners announced at this year's event. Cost is \$15 per submission.

**ENTER TO WIN**

**Coming in September!**

**paws for a picture Contest**

Call for details 539-343

Email entries to [classifieds@suffolknewsherald.com](mailto:classifieds@suffolknewsherald.com)

Or bring your entries to our office at 130 S. Stratton St.

**Home Yard Sale.**

**YARD SALE**

place a yard sale ad for as low as \$100

**Application for Federal Assistance SF-424**

Version 02

<b>*1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>*2. Type of Application</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s)</b>  <b>*Other (Specify)</b> _____
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<b>3. Date Received:</b>	<b>4. Applicant Identifier:</b> N/A
--------------------------	--

<b>5a. Federal Entity Identifier:</b> N/A	<b>*5b. Federal Award Identifier:</b>
--	---------------------------------------

**State Use Only:**

<b>6. Date Received by State:</b>	<b>7. State Application Identifier:</b>
-----------------------------------	---

**8. APPLICANT INFORMATION:**

**\*a. Legal Name:** City of Suffolk Virginia

<b>*b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 54-6001636	<b>*c. Organizational DUNS:</b> 066024845
---	--

**d. Address:**

**\*Street 1:** 441 Market Street  
**Street 2:** \_\_\_\_\_  
**\*City:** Suffolk  
**County:** \_\_\_\_\_  
**\*State:** Virginia  
**Province:** \_\_\_\_\_  
**\*Country:** \_\_\_\_\_  
**\*Zip / Postal Code** 23434

**e. Organizational Unit:**

<b>Department Name:</b> N/A	<b>Division Name:</b> N/A
--------------------------------	------------------------------

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:** \_\_\_\_\_ **\*First Name:** Lynn  
**Middle Name:** Bruce  
**\*Last Name:** Bartlett  
**Suffix:** \_\_\_\_\_

**Title:** Community Development Coordinator

**Organizational Affiliation:**  
N/A

**\*Telephone Number:** (757) 514-4060 **Fax Number:** (757) 539-7693

**\*Email:** lbartlett@city.suffolk.va.us

**Application for Federal Assistance SF-424**

Version 02

**\*9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10 Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-253 \_\_\_\_\_

CFDA Title:

Entitlements \_\_\_\_\_

**\*12 Funding Opportunity Number:**

N/A \_\_\_\_\_

\*Title:

N/A \_\_\_\_\_

**13. Competition Identification Number:**

N/A \_\_\_\_\_

Title:

N/A \_\_\_\_\_

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Suffolk, Virginia

**\*15. Descriptive Title of Applicant's Project:**

City of Suffolk CDBG Program 2008-2009 Annual Action Plan Substantial Amendment for CDBG-R Funds

<b>Application for Federal Assistance SF-424</b>		Version 02
<b>16. Congressional Districts Of:</b>		
*a. Applicant: VA-004	*b. Program/Project: VA-004	
<b>17. Proposed Project:</b>		
*a. Start Date: 07/01/09	*b. End Date: 09/30/12	
<b>18. Estimated Funding (\$):</b>		
*a. Federal	\$150,017	
*b. Applicant	0	
*c. State	0	
*d. Local	0	
*e. Other	0	
*f. Program Income	0	
*g. TOTAL	\$150,017	
<b>*19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
<b>*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)</b>		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)  <input checked="" type="checkbox"/> ** I AGREE  ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
<b>Authorized Representative:</b>		
Prefix: _____	*First Name: <u>Selena</u> _____	
Middle Name: _____		
*Last Name: <u>Cuffee-Glenn</u> _____		
Suffix: _____		
*Title: City Manager		
*Telephone Number: (757) 514-4001	Fax Number: (757) 539-2621	
* Email: scglenn@city.suffolk.va.us		
*Signature of Authorized Representative:		*Date Signed: June 1, 2009

# CERTIFICATIONS

(1) **Affirmatively furthering fair housing.** The jurisdiction will affirmatively further fair housing, which means that it will conduct an analysis to identify impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.

(2) **Anti-displacement and relocation plan.** The jurisdiction will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601), and implementing regulations at 49 CFR part 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under CDBG-R.

(3) **Drug Free Workplace.** The jurisdiction will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

(4) **Anti-lobbying.** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

(5) **Authority of Jurisdiction.** The jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and other program requirements.

(6) **Consistency with Plan.** The housing activities to be undertaken with CDBG-R funds are consistent with its consolidated plan.

(7) **Section 3.** The jurisdiction will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing regulations at 24 CFR part 135.

(8) **Community development plan.** The jurisdiction certifies that the consolidated housing and community development plan identifies housing and community development needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the statute authorizing the CDBG program.

(9) **Following a plan.** The jurisdiction is following a current consolidated plan that has been approved by HUD.

(10) **Use of funds.** The jurisdiction has developed activities so as to give the maximum feasible priority to activities that will benefit low- and moderate-income families or aid in the prevention of slums or blight. Additional activities may be included that are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG-R funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. **Special Assessments.** The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG-R funds by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG-R funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements (assisted in part with CDBG-R funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds. The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG-R funds, unless CDBG-R funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds. In addition, with respect to properties owned and occupied by moderate-income (but not low-income) families, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds if the jurisdiction certifies that it lacks CDBG-R or CDBG funds to cover the assessment.

(11) **Excessive Force.** The jurisdiction certifies that it has adopted and is enforcing: (1) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and (2) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

(12) **Compliance with anti-discrimination laws.** The CDBG-R grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3619), and implementing regulations.

(13) **Compliance with lead-based paint procedures.** The activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K, and R of this title.

(14) **Compliance with laws.** The jurisdiction will comply with applicable laws.

(15) **Compliance with ARRA.** The jurisdiction will comply with Title XII of Division A of the American Recovery and Reinvestment Act of 2009.

(16) **Project selection.** The jurisdiction will select projects to be funded, by giving priority to projects that can award contracts based on bids within 120 days from the date the funds are made available to the recipient, and that will ensure maximum job creation and economic benefit.

(17) **Timeliness of infrastructure investments.** When the jurisdiction uses CDBG-R funds for infrastructure investments, the grantee will give preference to quick-start and finish activities, including a goal to use at least 50 percent of the funds for activities within 120 days of enactment of the Recovery Act.

(18) **Buy American provision.** The jurisdiction will ensure that all iron, steel and manufactured goods used in construction, alteration, repair, or maintenance of a public building or public work project assisted with CDBG-R funds under the Recovery Act must be produced in the United States unless the Secretary finds that: (1) the requirement is inconsistent with public interest; (2) those goods are not reasonably available or produced in sufficient quantity in the U.S.; (3) or the use of the goods will increase the project cost by more than 25 percent.

(19) **Appropriate use of funds for infrastructure investments.** The Governor, mayor, or other chief executive, as appropriate certifies, that any infrastructure investments have received the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars. Alternatively, a grantee's chief elected official certifies that infrastructure investments will receive the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars.

(20) **70% of CDBG-R for LMI.** The aggregate use of CDBG-R funds shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the grant is expended for activities that benefit such persons over the life of the CDBG-R grant.

\_\_\_\_\_  
Signature/Authorized Official

June 1, 2009  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

# CDBG-R Substantial Amendment Grantee Checklist

*For the purposes of expediting review, HUD asks that applicants submit the following checklist along with the CDBG-R Substantial Amendment, Spreadsheet for Reporting Proposed CDBG-R Activities, and SF-424.*

## Contents of a CDBG-R Action Plan Substantial Amendment

Jurisdiction(s): <b><u>City of Suffolk, Virginia</u></b> Lead Agency Jurisdiction Web Address: <a href="http://www.suffolk.va.us/index.html">http://www.suffolk.va.us/index.html</a> <a href="http://www.suffolk.va.us/stimulus.html">http://www.suffolk.va.us/stimulus.html</a> <a href="http://www.suffolk.va.us/CDBG-R.pdf">http://www.suffolk.va.us/CDBG-R.pdf</a> <i>(URL where CDBG-R Substantial Amendment materials are posted)</i>	CDBG-R Contact Person: <b>Lynn Bartlett, Community Development Coordinator</b> Address: <b>Department of Planning and Community Development</b> <b>441 Market Street</b> <b>Suffolk, VA 23434</b> Telephone: <b>(757) 514-4060</b> Fax: <b>(757) 539-7693</b> Email: <a href="mailto:lbartlett@city.suffolk.va.us">lbartlett@city.suffolk.va.us</a>
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The elements in the substantial amendment required for the CDBG recovery funds are:

### ***A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES***

Does the submission contain a paper copy of the Spreadsheet for Reporting Proposed CDBG-R Activities?

Yes  No  Verification found on page **14**

Does the submission include an electronic version of the Spreadsheet for Reporting Proposed CDBG-R Activities sent to the email box CDBG-R@hud.gov?

Yes  No  Date Spreadsheet was emailed: **June 2, 2009**

Does the Spreadsheet for Reporting Proposed CDBG-R Activities include, for each activity:

- amount of funds budgeted for each activity, including CDBG-R funds, any additional Recovery Funds used and total activity budget,  
 Yes  No  Verification found on page(s) **14**
- the Eligibility citation (eligibility regulatory cite or HCDA cite),  
 Yes  No  Verification found on page(s) **14**
- the CDBG national objective citation,  
 Yes  No  Verification found on page(s) **14**

**B. CDBG-R INFORMATION BY ACTIVITY**

Does the submission contain information by activity describing how the grantee will use the funds, including:

- a narrative for each activity describing how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit,  
Yes  No  Verification found on page(s) **3 - 9**
- projected number of jobs created for each activity,  
Yes  No  Verification found on page(s) **3 - 9**
- whether an activity will promote energy efficiency and conservation,  
Yes  No  Verification found on page(s) **7 - 8**
- the name, location, and contact information for the entity that will carry out the activity,  
Yes  No  Verification found on page(s) **3 - 9 and 11 - 12**
- evidence that no more than 10% of the grant amount will be spent on administration and planning,  
Yes  No  Verification found on page (s) **2 and 14**
- evidence that no more than 15% of the grant amount will be spent on public services,  
Yes  No  Verification found on page (s) **2 and 14**
- evidence that at least 70% of the grant amount will benefit persons of low and moderate income,  
Yes  No  Verification found on page (s) **3 - 9 and 14**

**C. PUBLIC COMMENT PERIOD**

Was the proposed action plan amendment published via the jurisdiction’s usual methods and on the Internet for no less than 7 calendar days of public comment?

Yes  No . Verification found on page(s) **10 and 14**

Is there a summary of citizen comments included in the final amendment?

Yes  No  Verification found on page(s) **10 and 11**

**D. CERTIFICATIONS**

The following certifications are complete and accurate:

- |   |   |                             |
|---|---|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying                         | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of jurisdiction             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

- |  |   |  |
|--|---|--|
| (6) Consistency with plan                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (7) Section 3  | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (8) Community development plan                               | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (9) Following a plan   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (10) Use of Funds  | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (11) Excessive Force   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (12) Compliance with anti-discrimination laws                | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (13) Lead-based paint procedures                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (14) Compliance with laws                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (15) Compliance with ARRA                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (16) Project selection                                       | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (17) Timeliness of infrastructure investments                | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (18) Buy American provision                                  | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (19) Appropriate use of funds for infrastructure investments | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (20) 70% of CDBG-R for LMI                                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| <br>Optional Certification                                   |   |  |
| (21) Urgent Need   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |

***D. STATE CERTIFICATIONS***

The following certifications are complete and accurate:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| (1) Affirmatively furthering fair housing                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace                                      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of State                                       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan                               | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (9) Consultation with Local Governments                      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws                | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (13) Compliance with laws                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with ARRA                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (15) Project selection                                       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (16) Timeliness of infrastructure investments                | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (17) Buy American provision                                  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (18) Appropriate use of funds for infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (19) 70% of CDBG-R for LMI                                   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <br>Optional Certification                                   |                              |                             |
| (20) Urgent Need   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |